

# CTE Skill Certificate Test Performance Documentation

**This document must be submitted to the test coordinator along with the test scan sheets at the time of testing. It will be submitted to the USOE for the audit and a copy kept on file for two years.**

**Course: Adult Roles and Responsibilities**      **# Students in course:**  
**Test Number: 310**      **# Students tested:**  
**School:**      **Date:**  
**Instructor's Name:**

This is to verify that the students on the attached class roll\* accomplished the following performance objectives at or above the 80% (moderately to highly skilled) level.

1. Identify 3-5 personal values and explain how these values impact behavior and choices.
2. Set, implement and evaluate progress on one short-term goal that is necessary to complete the long-term goal.
3. Make a significant decision using the decision-making process.
4. Demonstrate the ability to use two constructive communication skills.
5. Set personal rules/responsibilities related to dating behaviors that support personal values.
6. Develop a personal list of characteristics, qualities, and values desired in a marriage partner.
7. Develop a personal philosophy of marriage.
8. Develop a realistic monthly budget, based upon a set income, to include: savings, housing, utilities, transportation, insurance, clothing, entertainment, and misc. categories.
9. Evaluate three different credit card applications OR determine the total cost of an item purchased on credit at three different rates of interest.
10. Apply positive guidance techniques to resolve three child-rearing problems.

Each performance is documented and kept on file for two years. (check one or more)

- ☐ Individual student performance tracking sheets
- ☐ A class period summary score sheet
- ☐ Recorded and identified in the class grade book

Instructor's Signature: \_\_\_\_\_

\*Attach a copy of the class period roll and draw a single line through any student on the roll not accomplishing ALL required performance objectives at the 80% (moderately to highly skilled) level.